

Minutes of North Tooele Fire District
Board Meeting
Stansbury Park Fire Station
179 Country Club
Stansbury Park, UT 84074

Date: May 17th, 2023

Board Members present: Rick Pollock (Board Chair), Scott Bissegger, Steve Manzione, Mark Herrera, and Ken Aldridge.

Staff present: Cassandra Ray, Chief Kevin Nunn, and Kaylee Moya

Others present: Jack Peck, Clint Wakefield, Jo LeClaire, Jason Brown, and Andrew Adams

The board meeting of the Board of Trustees was called to order by Rick Pollock at 18:31 hours.

Item 2 – Pledge of Allegiance – Mark Herrera.

Item 3 – Approval of minutes

Approval of March 15, 2023, board meeting minutes – Motion to approve by Steve Manzione. 2nd by Mark Herrera. All approved.

Item 4 - New Firefighter Swearing-In Ceremony- None.

Item 5 – Firefighter Recognition – award of certifications – Jo LeClaire and Clint Wakefield (Instructors) and Jason Brown ICT5/ FFT1.

Item 6 - Monthly Status Report by Chief Kevin Nunn

- Firefighter Recognition
 - Jo LeClaire, Clint Wakefield (Instructors)
 - Captain Jason Brown ICT5/ FFT1 – Moving to Engine Boss
- Call volume
 - Current – 464, last month 23 EMS, 18 Fire (light month)
 - Overlapping call volume – 0 calls, 13% since January 1.
- Significant Events
 - 4 MVAs at Village/SR36 – amputation of foot, death
 - 7 times on I80 at various exits (UTIP truck request – change in policy)
- Accomplishments
 - FF Kailee Petersen jumped at Skydive Utah
 - Firefighter Recruit Academy – In Hazmat phase
 - Recruit Academy Graduation – June 6th – Utah Fire Museum
 - Wildland Engine Academy in Vernon – 5 Students from NTFD (125 attended)
 - Apparatus Driver Operator tested 5 on April 22 -waiting for results.
 - Pack Tests, Certification updates, Annual Red Card Review
 - Deputy Chief position open until 5/21
- Planning
 - Finance and Architectural plans for the remodel at Stansbury
 - Grant applications are on-going.
 - Budget Cycle for mid-year updates has started.
 - Cassandra gone month of June and Chief Kevin Nunn gone June 7-19
 - This Saturday 5/20 doing UFRA testing for Wildland Fire 1

Item 7 – Public Comment

- None

Item 8 – Bills Review

- Steve Manzione presented the bills/bank registers and the financial statements for March and April 2023 which were reviewed by the board members. Steve Manzione asked if the board had questions, board had no questions.

Item 9 – Contract Review

- 2023 Election Contract with Tooele County – 3 Board positions up for election. Depending on how many applications there are, will decide if we will hold a Primary Election or a General Election.

Item 10 – Old Business

- None

Item 11 – New Business

- Grants received – CWPP and CWDG. Community Wildland Protection Plan and Community Wildfire Defense Grant were both granted to North Tooele Fire District. CWDG grant will stretch the budget for all Wildfire Education, it will also provide funds for 4 years to support 2 Firefighters in the Community, Planning seminar codes (codes/enforcements), Grant writer, and Smokey Bear signage. The CWPP will help update our cycle and provide a community party sometime in 2024 to spread wildfire awareness.

Item 12 – Public Comment

- None.

Item 13 – Action Items

- Resolution 2023-06 Approval of the 2023 Election Contract with Tooele County. Motion to approve 2023 Election Contract by Mark Herrera 2nd by Scott Bissegger.
- Approval of 2023 1st Quarter Bills (January, February, March 2023) Motion to approve by Steve Manzione. 2nd by Mark Herrera.

Item 14 – Board Calendar

- June 1-7, 2023, application period for board positions
- June 21, 2023, 6:30 Board Meeting, Stansbury Fire Station
- July 19, 2023, 6:30 Board Meeting, Stansbury Fire Station

Item 15 – District Events

- Elementary Field Days – May 18 BV, 19 OM, 22 RS, 23 SP.
- May 30 – June 1 Spring Chipper Days
- Summer community events – Erda Days, Lake Point Days, Stansbury Days

Item 16 – Public Concerns

- None.

Item 17 – Closed session - None

Item 18 - Adjourn Board Meeting - Motion to adjourn by Steve Manzione. 2nd by Mark Herrera.
All approved

Adjourned: 19:02