

Minutes of North Tooele Fire District
Board Meeting
Stansbury Park Fire Station
179 Country Club
Stansbury Park, UT 84074

Date: September 20, 2023

Board Members present: Rick Pollock (Board Chair), Mark Herrera, Steve Manzione, Scott Bissegger, and Ken Aldridge.

Staff present: Chief Kevin Nunn, Deputy Chief Jason Brown, Kaylee Moya, and Cassandra Ray (online)

Others present: Jack Peck, Andrew Adams, Cris Chavez, Aaron Hottel, Dan Gans, Chandler Bandley, Jo LeClaire, Clint Wakefield, and Kirk Arnold

The board meeting of the Board of Trustees was called to order by Rick Pollock at 18:30

Item 2 – Pledge of Allegiance – Scott Bissegger

Item 3 – Approval of minutes

Approval of August 16, 2023, board meeting minutes – Motion to approve by Steve Manzione. 2nd by Mark Herrera. All Approved.

Item 4 – New Firefighter Swearing-In Ceremony- Firefighters – Aaron Hottel (Firefighter)

Item 5 – Firefighter Recognition – award of certifications – Jon Smith, Tim Heise (Hazmat), Tim Lunn (Wildland)

Item 6 - Monthly Status Report by Chief Kevin Nunn

- Call volume
 - Current- 899, 110 since last Board Meeting
 - Overlapping call volume- 6 calls for the month, 20.5% since January 1
 - 904 last year on this date
- Significant Events
 - 4-month-old cardiac arrest (last weekend)
 - Truck on its top September 10th- Erda Way/36
 - Drowning at Grantsville Reservoir
 - Called to 180 for 13 times for various reasons.
 - Mutual Aid Tooele City – East Meadows Drive and Chateau Circle
 - Stansbury Days Parade, Wendover Air Show Support, National Day of Service, and Summer's End Party/ Movie Night.
 - Officer 1 Class started and continues through October.
 - 3 interns from Stansbury High School this Fall. 2 Apprentice Firefighters soon.
- Accomplishments
 - Grant Receipts (Paramedic Training, Recruitment/ Retention, Wildfire Education)
 - Hired Kim Clausing for Project Management
 - 4 Firefighters hiked Desert Peak to commemorate 9/11
- Planning
 - Rail Emergencies Class in October – countywide exercise
 - Events Coming Up – Homecoming, Lantern Fest at Desert Peak, Open House (October 12th), Halloween Drive-Thru
 - Loan Paperwork for Stansbury Remodel – October Board Meeting
 - Chief Nunn will be in Colorado this weekend.

Item 7 – Fire Marshal Monthly Report

- Home based Businesses – a lot have been established within our county.
- Shrimping operation off the North Island. They have not had a business license since beginning operations in 1985. October is the beginning of harvest season and that will bring in 200 citizens, Concerns of safety for them and others.
- Growth of Residents – Tooele County is the Fastest growing county in Utah. With that it brings new building permits. Tibby Village – 300 homes, Oquirrh Point – 500 homes, Bates and Droubay – 500 homes. In all it will bring about 2,000 homes.

Item 8 – Public Comment – Scott Bissegger had a question about a grama request fee on the bill record.

Item 9 – Bills Review

- Steve Manzione presented the bills/bank registers and the financial statements for August which were reviewed by the board members. Steve Manzione asked if the board had questions, board had no questions.

Item 10 – Contract Review

- Tooele County Special Operations Mutual Aid Agreement
- Tooele County & Hill Air Force Base Mutual Aid Agreement

Item 11 – Old Business

- 2024 preliminary budget discussions and potential tax increase

Item 12 – New Business

- Discussion for emergency transfer of funds from the Capital Projects Account back to the General Fund Account.
- Discussion on Exit and Retention Interviews
- Cancellation of 2023 election

Item 13 – Public Comment - None**Item 14 – Action Items**

- Resolution 2023-12 Cancellation of the 2023 local election – Motion to approve by Ken Aldridge. 2nd by Scott Bissegger. All Approved
- Acceptance of Executed Award 23-612 UT DNR – Motion to approve by Mark Herrera. 2nd By Steve Manzione, all approved
- Declaration of Intent regarding the 2024 Certified Tax Rate – Motion to Approve by Scott Bissegger. 2nd by Mark Herrera, all approved.
- Decision and vote on emergency transfer of funds from Capital Projects account back to the General Fund account – Motion to approve by Ken Aldridge. 2nd by Steve Manzione, all approved

Item 15 – Board Calendar

- October 18, 2023, 6:30 Board Meeting, Stansbury Park Fire Station
- November 8-10 UASD Conference – Davis Conference Center, NTFD staff, Scott, and Steve
- November 15, 2023, 6:30 Board Meeting/Public Hearing for fee schedule/ Cost Recovery Ordinance, Stansbury Park Fire Station
- November 21, 2023 – General Election
- December 20, 2023, 6:30 Board Meeting/ Public Budget Hearing/ Truth in Taxation Hearing, Stansbury Park Fire Station
- Annual Fraud Risk Assessment due before end of year

Item 16 – District Events

- September 5 – Fire Officer I class starts
- September 30, 2023, - Pine Canyon Day (New Event), Potluck event at Pine Canyon Fire Station

- September 29, 2023, SHS Homecoming Activities
- September – November – SHS Football games and EMS standby
- October 12, 2023, - Fire Prevention Open House, Stansbury Park Fire Station
- October 31, 2023, - Truck or Treat with the Firefighters
- December 12, 2023, - NTFD Christmas Party, Utah Fire Museum

Item 17 – Public Concerns – None

Item 18 – Closed session - None

Item 19 - Adjourn Board Meeting – Motion to adjourn by Steve Manzione. 2nd by Mark Herrera, all Approved

Adjourned: 19:19