

Minutes of North Tooele Fire District
Board Meeting
Stansbury Park Fire Station
179 Country Club
Stansbury Park, UT 84074

Date: February 17, 2022

Board Members present: Rick Pollock (Chair), Mitch Hall, Steve Manzione, Ken Aldridge, and Scott Bissegger.

Staff present: Jay Ziolkowski, Cassandra Ray and Sharmae Swartzfager.

Others present: Kirk Arnold, Justin French, Jason Brown, Andrew Adams, Buck Peck, Taylor Johnson, Brandi Garcia, and Tim Heise.

The board meeting of the Board of Trustees was called to order by Rick Pollock at 18:31 hours.

Item 2 – Pledge of Allegiance – Steve Manzione.

Item 3 – Approval of minutes

- Approval of January 13, 2022, board meeting minutes. - Motion to approve Steve Manzione. 2nd by Mitch Hall. All approved.

Item 4 – Public Comment

- None.

Item 5 – Bills Review

- Steve Manzione presented the bills/bank registers and the financial statements for January 2022 which were reviewed by the board members. He asked if anyone had questions – None.

Item 6 – Contract Review

- Formal shared facilities agreement with Erda City for use of Erda Fire Station - Chief Ziolkowski explained the status of Erda Council using the Erda Fire Station where it has a designated office space. He presented the Agreement Conditions for Shared Facility Building use to the Board.

Item 7 – Old Business

- Apparatus purchasing update - Chief Ziolkowski said NTFD has looked at both Pierce (\$630,000) and Rosenbauer (\$750,000) fire engines. A stock unit for \$600,000 will be ready in May and NTFD can still make some changes. Chief Ziolkowski spoke to legal counsel, and it is ok to use impact fees for the purchase of a new apparatus and equipment so long as the equipment is a not replacing equipment on an existing truck. Chief Ziolkowski said a new Brush Truck was budgeted for \$125,000. NTFD found two brush trucks for consideration, Fenton Fire, Outback for \$144,000 and Firetrucks Unlimited for \$172,000. Prices are increasing weekly. Chief Ziolkowski would like the captains to check out the Outback truck for \$144,000 and purchase a new Brush Truck immediately. The Board agreed for the captains to proceed forward with the purchase of a new Brush Truck and increase the budget.
- West Erda water line update - Chief Ziolkowski explained the permits are approved and the contractor will be starting work this week on the West Erda water line. To date NTFD has received 2 vendor quotes to cap the well, for \$4,300 and \$5,000.
- Discussion of Fire Chief Recruitment Process - Chief Ziolkowski stated NTFD received 11 applicants for the position of Fire Chief. The hiring panel was able to narrow it down to 6 applicants, 4 out of state and two in state. They will interview the 4 out of state applicants and narrow it down to 2. The week of March 7th will be scheduled for the final interviews.

- Recruitment Update – Full-time FF, Part-time FF, Volunteers - Chief Ziolkowski updated the Board on the hiring progress for firefighters. NTFD hired 1 Engineer, 3 full time firefighters, 3 part time firefighters and 1 volunteer. They will all start March 1st for orientation and paperwork.
- Purchasing/Procurement policy amendment discussion - Chief Ziolkowski explained the new changes to the Purchasing/Procurement policy. The changes included new purchase form, credit card use, missing receipts form and the purchaser will reconcile their own purchases as part of the process.

Item 8– New Business

- Mountain West Ambulance shared facility discussion - Chief Ziolkowski discussed the option of allowing Mountain West Ambulance to use the Lake Point Fire Station. It was mentioned the Lake Point Fire Station construction needs to be finished before it can be used. Ken Aldridge suggested NTFD sit down with Mountain West Ambulance and talk to establish a good relationship with each other. The Board stated it will be up to the new Chief to decide on Mountain West Ambulance using the Lake Point fire Station.
- Fitness membership consideration discussion - Chief Ziolkowski discussed the idea of purchasing 12 memberships from Anytime Fitness. 9 memberships for full time firefighters and 3 at large memberships for part time employees. The cost per membership was \$35.00 per person, per month. It was decided to check into the corporate rate and see if NTFD can get a better deal.
- Citizen request to lease Arrowhead property for agricultural purposes – Board Chair, Rick Pollock received an email from a citizen requesting the use of the Arrowhead property for agricultural purposes. NTFD decided it was best not to pursue this option at this time.

Item 9 – Public Comment

- Kirk Arnold mentioned on the Fitness center memberships, NTFD could get a better deal at a corporate level. Kirk Arnold also stated he agreed with Ken Aldridge on Mountain West Ambulance and NTFD should talk and form good relations. Kirk Arnold noted that the crews were getting along better with Mountain West Ambulance crews. Scott Bissegger expressed concern about the GSA vehicle parked in our parking lot. Government GSA vehicles are not allowed to be brought home. Ms. Ray stated the driver of the GSA vehicle had stated to Chief Willden that he could bring it home if it was parked at a government parking lot. Chief Ziolkowski will investigate the official ruling, history of the GSA vehicle in our parking lot at night and report back to the Board. Taylor Johnson expressed his concern with Anytime Fitness with hidden fees and agreed for NTFD to check into the corporate level for memberships. Taylor Johnson also spoke about the need for a good relationship with Mountain West Ambulance. He spoke about how the ground crews are more receptive for co training where supervisors are less receptive. Jason Brown spoke about how the supervisor for A shift at Mountain West Ambulance is less receptive for mutual training. There are some of the senior crews that just don't want change and form good relations.

Item 10 – Action Items

- Resolution 2022-04 Approval of the Purchasing Policy amendments - Motion to approve the Purchasing Policy amendments by Scott Bissegger. 2nd by Mitch Hall. All approved.
- Resolution 2022-05 Approval of formal shared facilities agreement with Erda City for use of Erda Fire Station - Motion to approve the formal shared facilities agreement with Erda City for use of Erda Fire Station by Steve Manzione. 2nd by Mitch Hall. All approved.

Item 11 – Board Calendar

- February 23, 2022, Board Meeting – new Fire Chief candidate interviews – Canceled
- March 1, 2022, Board Meeting – vote on new Fire Chief and Announcement of New Fire Chief – Canceled
- March 17, 2022, 6:30 Board Meeting, Stansbury Fire Station
- April 21, 2022, 6:30 Board Meeting, Stansbury Fire Station

Item 12 – District Events

- On-going Fire I/II class - Grantsville

Item 13 – Public Concerns

- Kirk Arnold suggested that NTFD do a badge pinning ceremony with the new hires at the next Board Meeting.

Item 14 – Closed session - None.

Item 15 - Adjourn Board Meeting - Motion to adjourn by Steve Manzione. 2nd by Scott Bissegger. All approved

Adjourned: 20:00