

**RESOLUTION No. 2019-05**

**A RESOLUTION ADOPTING THE NORTH TOOELE FIRE DISTRICT BOARD OF TRUSTEES PAYROLL AND ORGANIZATION/ADMINISTRATION PROCEDURES**

**WHEREAS**, the North Tooele Fire District (NTFD or the District) desires to update the procedures for Payroll and Organization/Administration;

**WHEREAS**, the Board of Trustees (BOT) acting as the governing authority of the North Tooele Fire Protection Service District, at a regular monthly meeting of the BOT reviewed and approved these procedures on March 28, 2019.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the North Tooele Fire Protection Service District, to adopt the Payroll Procedures and Organization/Administration Procedures.

This resolution shall take immediate effect upon its adoption and approval.

**ADOPTED AND APPROVED** this 28<sup>th</sup> day of March, 2019.

AYES: Rick Pollock, Steve Manzione, Faye Hall, Scott Bissegger

NAYES:

ABSENT: Ken Aldridge

ATTEST:



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Cassandra Ray  
Assistant Chief/District Administrator  
North Tooele Fire District



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Rick Pollock  
Board Chair  
NTFD Board of Trustees