

Minutes of North Tooele Fire District
Board Meeting
Stansbury Park Fire Station
179 Country Club
Stansbury Park, UT 84074

Date: October 18, 2023

Board Members present: Rick Pollock (Board Chair), Mark Herrera, Steve Manzione, Scott Bissegger, and Ken Aldridge.

Staff present: Chief Kevin Nunn, Deputy Chief Jason Brown (Excused), Kaylee Moya, and Cassandra Ray

Others present: Jack Peck, Kim Clausing, Andrew Adams, Daniel Miller, Kailee Petersen, Cody Colovich, Chandler Bandle, Chris Unsworth, Kirk Arnold, Cris Chavez, Tim Heise, and Jon Smith.

The board meeting of the Board of Trustees was called to order by Rick Pollock at 18:30

Item 2 – Pledge of Allegiance – Scott Bissegger

Item 3 – Approval of minutes

Approval of September 20, 2023, board meeting minutes – Motion to approve by Steve Manzione. 2nd by Mark Herrera. All Approved.

Item 4 – New Firefighter Swearing-In Ceremony- None

Item 5 – Firefighter Recognition – award of certifications – None

Item 6 - Monthly Status Report by Chief Kevin Nunn

- Call volume
 - 994 Last year on this date
 - Current – 1017, 118 since last Board Meeting (averaging 4 per day)
 - Overlapping call volume – 12 calls for the month, 20.5% since January 1
 - Time of year for heating fires – Chicken coops, Laundry Rooms, Trailers...
- Significant Events
 - Called to I-80 22 times, mostly for MVAs.
 - Fire in a trailer being used as a residence in Higleyville.
 - Homecoming, Flu-shot Clinic, Pine Canyon Day, Lantern Fest at Deseret Peak, Chipper Days, First Responder Night at the Drive-In, Open House followed by Tooele City and Grantsville Open Houses, Tooele City groundbreaking Station 3, 7 Station tours/Presentations to school Children.
 - Officer 1 Class ends tomorrow night.
 - 3 Interns from Stansbury High School this Fall, 2 Apprentice Firefighters soon.
- Accomplishments
 - Kim Clausing is working on Paramedic Training, Recruitment/ Retention, Wildfire Education grants – Coming up to speed.
 - Chief Brown is at National Fire Academy with Leadership in Supervision Class
 - Cassandra is Back, Captain Unsworth is off light duty, Captain Arnold will be back on Sunday.
- Planning
 - Rail Emergencies Class this Saturday as a countywide exercise
 - Halloween Drive-Thru, Lots of Pre-School tours
 - 2nd Brush Truck Rebuild at Erda

- Cassandra Ray and Kaylee Moya are attending a Fire Administrators conference next week.
- Kim Clausing and Chief Nunn are going to Indiana for a Recruitment and Retention Course November 4-5.

Item 7 – Fire Marshal Monthly Report

- Review progress with Great Salt Lake Brine Shrimp Company
- Call 997 – Semi Rollover at the 15, Fire Marshal Jack Peck explained to the board the need for state funding to assist with rescue efforts within and outside of our Jurisdiction. Jack Peck wrote a letter to Senator Daniel Thatcher on behalf of the North Tooele Fire District, explaining our need of assistance within our jurisdiction.

Item 8 – Public Comment – Personal Introduction by Kim Clausing.

Item 9 – Bills Review

- Steve Manzione presented the bills/bank registers and the financial statements for September 2023 which were reviewed by the board members. Steve Manzione asked if the board had questions, board had no questions.

Item 10 – Contract Review - None

Item 11 – Old Business

- 2024 preliminary budget discussions and potential tax increase – Chief Nunn reviewed estimates and 2024 Tax Rate.

Item 12 – New Business

- Discussion and review of the NTFD Cost Recovery Policy. Schedule a public hearing for November 15th.
- Discussion and review of new NTFD Fee Schedule. Schedule a public hearing for November 15th.
- Consideration of loan from Zions Public Finance Inc. for Stansbury Park Fire Station upgrades – Zions Loan \$650,00.

Item 13 – Public Comment – Andrew Adams talked about call 997 and reiterated the assistance that we need within the district.

Item 14 – Action Items

- Statement of Intent to Increase the 2024 Certified Tax rate. Dollar amount of the increase: \$398,896.00. Purpose for Increase: To provide incentives for current employees and stabilize our workforce. We are attempting to bring our employees up to the current market for long-term retention. Additionally, the District needs to purchase new extrication and fire equipment for the outlying stations. Approximate Percentage of Increase: 19.45%. Proposed tax Rate: 0.000706. Set Public hearing for December 20, 2023 at 6:30pm. Motion to approve By Steve Manzione. 2nd by Mark Herrera, all approved.
- Approval of the 2023 3rd Quarter bills (July, August, September) – Motion to approve by Ken Aldridge. 2nd by Steve Manzione, all approved.
- Resolution 2023-13 Approval of loan with Zions Public Finance Inc for Stansbury Park Fire Station upgrades. Motion to approve Ken Aldridge. 2nd by Scott Bissegger, all approved.

Item 15 – Board Calendar

- November 8-10 UASD Conference – Davis Conference Center, NTFD Staff, Scott Bissegger and Steve Manzione
- November 15, 2023, 6:30 Board Meeting/ Public Hearing for fee schedule/ Cost recovery Ordinance, Stansbury Park Fire Station
- November 21, 2023, General Election

- December 20, 2023, Board Meeting/ Public Budget Hearing/ Truth in Taxation Hearing, Stansbury Park Fire Station
- Annual Fraud Risk Assessment due before end of year

Item 16 – District Events

- September – November – SHS Football games and EMS standby
- October 31, 2023, - Truck or Treat with the Firefighters
- December 12, 2023, - NTFD Christmas Party, Utah Fire Museum

Item 17 – Public Concerns – None

Item 18 – Closed session - None

Item 19 - Adjourn Board Meeting – Motion to adjourn by Steve Manzione. 2nd by Mark Herrera, all Approved

Adjourned: 19:18