

Minutes of North Tooele Fire District
Board Meeting
Stansbury Park Fire Station
179 Country Club
Stansbury Park, UT 84074

Date: March 15, 2023

Board Members present: Rick Pollock (Board Chair), Scott Bissegger, Steve Manzione, Mark Herrera, and Ken Aldridge.

Staff present: Cassandra Ray, Chief Kevin Nunn, Kaylee Moya.

Others present: Jason Brown, Connor Brown, Kirk Arnold, John & Lola Stout, Chris Unsworth, Kailee Peterson, Daniel Miller, Andrew Adams, Jeremy Barnes, Ty Rundle, and Tim Heise.

The board meeting of the Board of Trustees was called to order by Rick Pollock at 18:31 hours.

Item 2 – Pledge of Allegiance – Scott Bissegger

Item 3 Approval of minutes

- Approval of February 15, 2023, board meeting minutes – Motion to approve by Steve Manzione. 2nd by Mark Herrera. All approved.

Item 4 - New Firefighter Swearing-In Ceremony- None.

Item 5 – Firefighter Recognition – award of certifications, John Stout retirement presentation

Item 6 - Monthly Status Report by Chief Kevin Nunn

- Firefighter Recognition
 - Jeremy Barnes (F1, F2, ARFF)
 - Kevin Nunn - Fire Chief Officer III
 - John Stout Retirement Award.
- Call volume
 - Current – 261, Last month 48 EMS, 20 Fire
 - Overlapping call volume – 5 calls, 6% - 13% since January 1.
- Significant Events
 - Part-time Firefighter Resigned, Taylor Johnson
 - Part-time Firefighter brought on board, Dan Gans
 - 13 times on I-80 at various exits
 - 1 short water Immersion, stuck in the mud
 - 1 grass fire
- Accomplishments
 - Firefighter Recruit Academy ongoing (flashover simulator, props) 3 weeks
 - Instructor Class and Wildland S131 Courses
 - Apparatus Driver Operator Course underway in Grantsville – Chief Kevin Nunn in class
 - FEMA Grant Applications for Recruitment and Retention
 - Chief Kevin Nunn met with Erda over impact fees
 - Hired Admin Assistant -Kaylee Moya and Fire Marshal – Jack Peck (currently part time)
 - Council of Governments/CIB – Capital Improvement Grants
- Planning
 - Fire Prevention and Safety Grant application in March
 - Finance the remodel for Stansbury

Item 7 – Public Comment

- None

Item 8 – Bills Review

- Steve Manzione presented the bills/bank registers and the financial statements for February 2023 which were reviewed by the board members. Steve Manzione asked if board had questions, board had no questions.

Item 9 – Contract Review

- None

Item 10 – Old Business

- None

Item 11 – New Business

- Discussion to join Tooele County Pre-Disaster Mitigation Plan – Developed in 2021, NTFD not included. Chief Nunn reviewed plan and found that it is an agreement to respond to hazards in Tooele County. Chief Nunn and Cassandra Ray recommended holding off on signing agreement until getting public comment behind it.
- Audit RFP recommendation and award of bid- Submitted RFP to State Services for Audit Services 2022, 2023, 2024, 2025, 2026. 3 candidates submitted, only 2 got scored due to fully providing what was mandatory. The 2 came in tied the only difference was the price, brought to board for decision due to it being so close.
- Declaration of surplus equipment – List of equipment that needed disposal. Pagers to Auction, Printers, chairs, and TV to disposal.
- Discussion for NTFD representation on the COG council – No Reps on the COG (Council of Governments). All approved to move forward and get a rep on the COG.

Item 12 – Public Comment

- None.

Item 13 – Action Items

- Resolution 2023-04 Audit RFP Approval for 2022-2026 Audits – Candidate B, Squire and Company. Motion to approve resolution 2023-04 audit RFP approval for Candidate B by Ken Aldridge. 2nd by Mark Herrera. All Approved.
- Approval of surplus equipment – Motion to Approve by Steve Manzione. 2nd by Scott Bissegger. All approved.

Item 14 – Board Calendar

- April 19, 2023, 6:30 Board Meeting, Stansbury Fire Station
- April 20, Strategic Planning and CWPP – Town Hall Meeting
- May 17, 2023, 6:30 Board Meeting, Stansbury Fire Station
- May 9, Strategic Planning and CWPP – Town Hall Meeting
- June 1-7, 2023, application period for board positions

Item 15 – District Events

- Fire 1/2 Recruit Academy at Stansbury Fire Station – Tuesday and Thursday Nights and every other Saturday.
- Field Day for 4 Elementary Schools.

Item 16 – Public Concerns

- Who is up for Re-Election – Rick Pollock (Board Chair), Ken Aldridge, and Scott Bissegger (Vice Chair).
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Item 17 – Closed session - None

Item 18 - Adjourn Board Meeting - Motion to adjourn by Steve Manzione. 2nd by Mark Herrera. All approved.

Adjourned:19:05